# St Mary’s, Bletchingley

**Minutes of PCC Meeting held 22nd January 2020**

**in Church House, Bletchingley**

**Present:**   
  
Rev’d Phe Pamphilon Green (Rector) Jeff Marks (Safeguarding Officer)

April Alexander (churchwarden) Cyril Mighall

Bill Alexander (Treasurer) Valerie Muller (PCC Secretary)

Pamela Cock, Clemmie Sellick

Richard Fowler (Churchwarden) Rev’d Penny Sherrington

Vicki Gillespie, Clare Sturgeon

Sandie Hooper Owen Thurston

Alison Horlock

Jennifer Hyde

Robin Idle

**Apologies**: Kate Doody, Lynn Hargreaves McCallum

The Rector welcomed everyone and opened the meeting in prayer.

There then followed a brief reflection on the highs and lows of the past year and what we should learn from these experiences as we start 2020 determined to move forward in the light of Christ.

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| **Minutes from previous meeting**   * The minutes of the meetings held on November 7th and December 8th, 2019 were signed as being a correct record of those meetings. |  |
| **Matters Arising**   * The matter raised by Matthew Montgomery about the tree in the churchyard overhanging his property has been resolved and the correspondence concerning this has already been circulated to the PCC and will be attached to these minutes.   . |  |
| **Correspondence**   * There has been a reminder about the Post Cases Review being carried out by the diocesan safeguarding team. This has been completed by Jeff Marks,   Rev’d Penny Sherrington and the Rector |  |
| **Safeguarding**   * The Foundation Safeguarding Course, run on January 18th was well attended with 35 attendees from both parishes (25 were booked!)   Although it was thought that anyone helping with the Hungry Hermit would need a DBS check, the company carrying out these checks says that providing helpers are never by themselves they don’t need a DBS  A vote of thanks was given to Jeff both for his work here but also with Nutfield. |  |
| **Finance Report**   * The treasurer had previously circulated the end of year figures for 2019. * The finances are very much healthier than last year showing our income as £10,826.56 leaving us with a surplus of £9322.99. * We are still receiving funds from the Thomas Chapman charity. * Available funds are £17,785.29 * The Hungry Hermit have funds available (£2000) to donate to charity. Their preferred option would be for the money to go to the Air Ambulance. This needs to be approved by JPIC so Jennifer Hyde will talk to Ann Pressey |  |
| **Stewardship**   * The Rector said that the Stewardship campaign had been very successful but that this was not to say there was nothing to learn from the experience. * April, Richard ad Bill were all thanked for running a successful campaign and the hard work they had put in to making it happen. |  |
| **Heating System**  Richard updated the meeting on the problems with the heating system.   * The system is a warm air heater * The engineers who originally recommended that the heater needed to be replaced have suggested that it is repairable at a cost of £1700 +VAT * This repair could last 6months or 6 years! * If we have the system repaired, we are buying time to more fully explore alternative heating arrangements particularly taking into consideration Climate Change factors. * Everyone agreed that the repair should be carried out. * Our existing heating is very inefficient as most of the air goes into the roof area. one way of improving this might be to install de-stratification fans, which are reasonably quiet, into the roof space. |  |
| **Lighting**  Richard has replaced two of the lights near the back of church with more powerful bulbs. LED lights have improved since these were originally put into several years ago.  Some members of the PCC went into church to look at them but felt although they were a great improvement they were still not good enough. Need to go back to quote from Nicola for renewing lighting.    **Health and Safety Policy**  Southwark suggest using the policy set up by Ecclesiastical Insurance.  A risk assessment needs to be carried out by 2 people before ‘one off’ events. A template is available for guidance.  The PCC need to minute that the policy has been reviewed annually.  The PCC agreed to adopt this policy. |  |
| **Sound System**  This urgently needs attention. Richard to talk to Paul Hyde |  |
| **JPIC**  This committee have not met, but feel the Heating System is definitely a JPIC matter particularly as we are looking into becoming an Eco-church |  |
| **Reports from Committees**  The PCC secretary pointed out that committees are set up to carry out specific tasks for the PCC, meeting separately and reporting back to the PCC with their findings or plans. These should then only need to be approved. If the minutes of these meetings could be sent to the PCC secretary prior to the PCC meeting they can be circulated in advance and we would save time so that we have more time for agenda items. |  |
| **Job Descriptions**  The job descriptions circulated to the PCC several months ago were approved in principle but will need to be reviewed regularly.  The PCC secretary had a few queries about her description as it was based on the Guildford Diocese and included varies items which are specific to Guildford. She volunteered to find a more suitable description. |  |
| **Any Other Business**  There was no further business to discuss so the meeting finished at 9.40 with everyone saying the Grace together.  **Dates of PCC Meetings**  Wednesday March 11th 2020  All PCC meetings are in Church House and start at 8pm  APCM April 26th 2020  **Other dates for the Calendar**  **Saturday May 2nd** Concert by the Band of the Surrey Yeomanry as part of the VE Day celebrations |