**St Mary the Virgin, Bletchingley**

**PCC Meeting held on Tuesday August 18th 2020 in church**

**Present:**

Rev’d Phe (Rector)

April Alexander (Churchwarden) Sandie Hooper

Bill Alexander (Treasurer) Jennifer Hyde

John Buck Robin Idle

Pamela Cock Jeff Marks

Kate Doody Cyril Mighall

Richard Fowler (Churchwarden) Valerie Muller (PCC Secretary)

Clemmie Sellick Penny Sherrington

**Apologies:** Vicki Gillespie and Lynn Hargreaves-McCallum whose computer put notification of this meeting into spam!

The Rector opened the meeting in prayer. She thanked everyone for coming at such short notice.

**DSAR**

This emergency meeting of the PCC was called because both the Rector and PCC Secretary have received a Data Subject Access Request from two members of our congregation. This is now attached to these minutes.

As members of the PCC one is a data controller, so this involves every one of us.

The PCC unanimously agreed that we should employ a solicitor to undertake this work and that we should ask for a fee cap of £5000 +VAT to be put on the contract. After that approval of the PCC must be sought.

As data controllers the solicitors will need to see all emails sent on behalf of the PCC or any committee that reports to the PCC which mentions the ‘subjects’ by name, initials or in fact anything that could identify them from the content of the email. This will not include privately sent emails between friends. The solicitors are setting up a secure email address to receive data from us.

**APCM**

The APCM is on Sunday September 27th after the 9.30am service.

At this meeting we need to elect:

* 4 new members to sit for 3 years and
* 2 members to sit for 2 years to following the resignation of 2 members last year.
* 3 members to sit on the Deanery Synod (2020 is the year all Deanery Synods are re-elected)
* Churchwardens also need to be elected

At this meeting we need to present the accounts for 2019 and the annual report detailing our activities during **2019.**

**Please can everyone who is a leader of a committee, group or other church activity please let me have these reports by the very latest September 12th.**

**Date of next meeting**

Tuesday September 15th in church at 8pm.

The meeting closed with everyone saying the grace together